

Pirton Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

| | | | |
|----------|---|-----------|------------------|
| | Bank Reconciliation at 30/06/2021 | | |
| | Cash in Hand 01/04/2021 | | 51,563.00 |
| | ADD Receipts 01/04/2021 - 30/06/2021 | | 22,444.33 |
| | | | 74,007.33 |
| | SUBTRACT Payments 01/04/2021 - 30/06/2021 | | 11,068.06 |
| A | Cash in Hand 30/06/2021 (per Cash Book) | | 62,939.27 |
| | Cash in hand per Bank Statements | | |
| | Petty Cash 30/06/2021 | 0.00 | |
| | Pirton Parish Council Unity Trust 30/06/2021 | 62,939.27 | |
| | | | 62,939.27 |
| | Less unrepresented payments | | 0.00 |
| | | | 62,939.27 |
| | Plus unrepresented receipts | | 0.00 |
| B | Adjusted Bank Balance | | 62,939.27 |
| | A = B Checks out OK | | |

Pirton Parish Council
PAYMENTS LIST

| Voucher Code | Date | Minute | Bank | Cheque No | Description | Supplier | VAT Type | Net | VAT | Total |
|--------------|------------|--------|-------------------------|-----------|------------------------|------------------------|----------|-----------------|-------------|-----------------|
| 37 | 18/06/2021 | | Pirton Parish Council l | | Allotments Water | Castle Water | Z | 44.86 | 0.00 | 44.86 |
| 39 | 22/06/2021 | | Pirton Parish Council l | | Village Website | Matt Porter Web Design | Z | 150.00 | 0.00 | 150.00 |
| 46 | 30/06/2021 | | Pirton Parish Council l | | Bank Charges | Unity Trust Bank | Z | 18.00 | 0.00 | 18.00 |
| 38 | 08/07/2021 | | Pirton Parish Council l | | Groundsman Duties | Steve Kitchiner | Z | 630.00 | 0.00 | 630.00 |
| 40 | 08/07/2021 | | Pirton Parish Council l | | Annual Subscription | Chiltern Society | Z | 30.00 | 0.00 | 30.00 |
| 41 | 08/07/2021 | | Pirton Parish Council l | | Salary | Edward Roberts (Clerk) | Z | 558.08 | 0.00 | 558.08 |
| 42 | 08/07/2021 | | Pirton Parish Council l | | Expenses | Edward Roberts (Clerk) | Z | 30.00 | 0.00 | 30.00 |
| 43 | 08/07/2021 | | Pirton Parish Council l | | Expenses | Edward Roberts (Clerk) | Z | 20.00 | 0.00 | 20.00 |
| 44 | 08/07/2021 | | Pirton Parish Council l | | Expenses | Edward Roberts (Clerk) | Z | 25.20 | 0.00 | 25.20 |
| 45 | 08/07/2021 | | Pirton Parish Council l | | Tax & Employers NI | HMRC Clerk's Tax | Z | 139.60 | 0.00 | 139.60 |
| 47 | 08/07/2021 | | Pirton Parish Council l | | Street Cleaning | Tony Smart | Z | 170.00 | 0.00 | 170.00 |
| 48 | 08/07/2021 | | Pirton Parish Council l | | Village Greens Grass | Andrew Burton | Z | 320.00 | 0.00 | 320.00 |
| 49 | 08/07/2021 | | Pirton Parish Council l | | CDA Herts Subscription | CDA Herts | Z | 36.00 | 0.00 | 36.00 |
| Total | | | | | | | | 2,171.74 | 0.00 | 2,171.74 |

Pirton Parish Council
RECEIPTS LIST

| Voucher Code | Date | Minute | Bank | Receipt No | Description | Supplier | VAT Type | Net | VAT | Total |
|---------------------|-------------|---------------|-------------------------|-------------------|--------------------|-----------------|-----------------|-----------------|-------------|-----------------|
| 23 | 16/06/2021 | | Pirton Parish Council l | | Parking | H Henry | Z | 5.00 | 0.00 | 5.00 |
| 24 | 24/06/2021 | | Pirton Parish Council l | | Parking | A Willmot | Z | 5.00 | 0.00 | 5.00 |
| 25 | 28/06/2021 | | Pirton Parish Council l | | Parking | J Glasson | Z | 5.00 | 0.00 | 5.00 |
| 26 | 02/07/2021 | | Pirton Parish Council l | | VAT Reclaim | HMRC VAT | Z | 5,350.04 | 0.00 | 5,350.04 |
| | | | | | | | Total | 5,365.04 | 0.00 | 5,365.04 |